

## PERSONAL INFORMATION

List any other names used, i.e.: maiden name, nickname(s), alias(es)

Home Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date/Place of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Are you a United States citizen:\_\_\_\_\_Yes \_\_\_\_\_No

If a U.S. citizen, acquired by: ☐ Birth ☐ Marriage ☐ Naturalization

If not a U.S. citizen, what is your Immigration status: \_\_\_\_\_

**EMERGENCY INFORMATION** - In case of emergency, please contact:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Intern Applicant Name: \_\_\_\_\_

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## EDUCATION

Current School, College, or University: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Registrar's Phone: \_\_\_\_\_

Major(s): \_\_\_\_\_ Grade Point Average: \_\_\_\_\_

Attended From: \_\_\_\_\_ To: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_

## PREVIOUS COLLEGES/UNIVERSITIES

\_\_\_\_\_ Attended From: \_\_\_\_\_ To: \_\_\_\_\_

Field of study: \_\_\_\_\_ Degree Earned: \_\_\_\_\_

\_\_\_\_\_ Attended From: \_\_\_\_\_ To: \_\_\_\_\_

Field of study: \_\_\_\_\_ Degree Earned: \_\_\_\_\_

Have you taken any special workshops, training, or courses that relate to the internship position for which you are applying?

\_\_\_\_\_  
\_\_\_\_\_

Are you fluent in any other language(s)? If so, please list: \_\_\_\_\_

Intern Applicant Name: \_\_\_\_\_

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EMPLOYMENT/INTERNSHIPS/VOLUNTEER HISTORY

Employer Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Position(s): \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Position(s): \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Position(s): \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

REFERENCES

List three people who are not related to you, and who know your qualifications and fitness for the kind of position for which you are applying.

Please include one personal, professional, and academic reference. Include the full name, telephone number, and business or home address of each reference.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Intern Applicant Name: \_\_\_\_\_

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### BACKGROUND INFORMATION

Have you ever been charged with or convicted of any felony or misdemeanor offense? \_\_\_\_\_ No \_\_\_\_\_ Yes

If yes, please provide date, place of arrest and disposition/outcome.

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Are there any current charges pending against you for any criminal offense?

\_\_\_\_\_ No \_\_\_\_\_ Yes

In the last five (5) years have you used, possessed, supplied, or manufactured any illegal drugs?

\_\_\_\_\_ No \_\_\_\_\_ Yes

In the last five (5) years, have you come in contact with any law enforcement agency for any reason? \_\_\_\_\_ No \_\_\_\_\_ Yes

If yes, please explain: \_\_\_\_\_

### SCHEDULE

Are you, as an intern, willing to dedicate a minimum of eight (8) hours or more per week to the field placement? \_\_\_\_\_ No \_\_\_\_\_ Yes

Hours available for internship field placement are Monday through Friday, 8:30 a.m. to 5:00 p.m.

Based on the hours stated, what is your availability?

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Monday	Tuesday	Wednesday	Thursday	Friday
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Intern Applicant Name: \_\_\_\_\_

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CERTIFICATION OF HONESTY

I certify that I have read and understand all questions on this application.

I acknowledge the information provided in this application is true and correct  
and I understand that all information provided is subject to verification.

I understand that a knowing and willful false statement on this form will result  
in the rejection of my application, or dismissal from the internship program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date